

PLEASE READ IMPORTANT INFORMATION

CORAL GABLES ELEMENTARY SCHOOL **"WE AIM HIGH AND ACHIEVE HIGHER"**

Arrival and Dismissal Procedures **2009-2010**

Arrival Procedures:

All students in K-5th grade are to line-up on the PE court by 8:15 a.m.

Dismissal Procedures:

Dismissal procedures have been revised to ensure the safety and security of our students. Your children will continue to be dismissed as follows:

- 1) Pre-K, KG, and 1st grade students will continue to be picked up from their classrooms.
- 2) Students in Portables # 1 and # 2 (Ms. da Silva and Ms. Wolff) will be dismissed from the portable area in the back of the school. Teachers will remain with the students until 3:15 p.m. at which time they will escort any student who has not been picked up to the main office.
- 3) Students in Rooms 103, 201, 202, and 203 (Ms. Lali González, Ms. Jill González, Ms. Sánchez, and Ms. Fernández) will be dismissed from the walkway close to Room 103 leading out to Minorca Ave. Teachers will remain with the students until 3:15 p.m. at which time they will escort any student who has not been picked up to the main office.
- 4) Students in Rooms 101, 102, 104, and 105 (Ms. Barrios-Torres, Ms. Alina Martínez, Mr. Muñiz, and Ms. Pereira) will be dismissed from the walkway directly in front of the main office. Teachers will remain with the students until 3:15 p.m. at which time they will escort any student who has not been picked up to the main office.
- 5) Students in Rooms 204, 205, and 206 (Ms. Karen Ramirez, Ms. Piedra, and Ms. Alicia Martínez) will be dismissed from the North side of the Auditorium. Teachers will remain with the students until 3:15 p.m. at which time they will escort any student who has not been picked up to the main office.
- 6) Students in Rooms 108, 207, 208, 209, 210, 211, and 212 (Ms. Swain, Ms. Salinas, Ms. Quintana, Ms. Payne, Ms. Benítez, Ms. Calvino, and Ms. Elizabeth Díaz) will be dismissed from the P.E. Field (same as morning line-up) on Galiano Avenue. Teachers will remain with the students until 3:15 p.m. at which time they will escort any student who has not been picked up to the main office.
- 7) All special area teachers will dismiss the students from their respective dismissal areas.

IMPORTANT INFORMATION

Please be advised that Minorca Avenue is a passenger loading zone during the hours of:
7:30 am – 8:45 am and 1:30 pm and 3:30 pm

YOUR COOPERATION WITH THESE PROCEDURES WILL ASSIST US IN PROVIDING A SAFE AND ORDERLY ENVIRONMENT FOR OUR STUDENTS.

THANK YOU!

8/13/09